Logo, icon

Description automatically generated

Trustee Declaration

* Charity Name:  Parish NAme

**Purpose of this document:**

Upon election or appointment, all new members of the select vestry, as trustees of the parish, must sign the attached declaration form to confirm that they are willing to act as a trustee and not disqualified for any reason from doing so. Signed declarations should be retained by the parish for future reference.

As with any such document containing personal information, please ensure the forms are stored in a secure manner in compliance with GDPR requirements.

**How to use this document:**

In the above field marked [PARISH NAME], please type the name of the parish as it appears or is to appear on the charities register, this will then add the parish name to any area in the document where it is referenced.

**Please note:**

Trustees are also asked to complete a [**Trustee Details Form**](https://www.ireland.anglican.org/cmsfiles/pdf/Resources/ParishResources/SelectVestry/Charities/Registration-RI/C.7-trustee-details.docx), to be retained by the parish for the purpose of registration/annual reporting.

**- SELECT VESTRY MEMBER DECLARATION**

|  |  |
| --- | --- |
| **Name of Charity Trustee:** |  |

**Charity trustee eligibility and responsibility**

**By signing this form, you declare that you:**

* Are willing to act as a charity trustee
* Understand your organisation’s purposes (objects) and rules set out in its governing document
* Are not prevented from acting as a charity trustee because you:
* Have an unspent conviction for an offence involving dishonesty or deception
* Are currently declared bankrupt (or subject to bankruptcy restrictions or an interim order)
* Have an individual voluntary arrangement (IVA) to pay off debts with creditors
* Have made a composition or arrangement with, or granted a trust deed for, creditors and this has not been discharged
* Are subject to a moratorium period under a debt relief order or a debt relief restrictions order
* Are disqualified from being a company director
* Have previously been removed as a trustee by the Commission or the High Court due to misconduct or mismanagement, or removed as a charity trustee by any other charity regulator or Court in the UK
* Are disqualified or barred from acting as a trustee of this charity under the Safeguarding Vulnerable Groups (Northern Ireland) Order 2007 (as amended by the Protection of Freedoms Act 2012).

**You also declare that**:

* The information you provide is true, complete, and correct
* You will comply with your responsibilities as a trustee set out in the Charity Commission for Northern Ireland’s guidance.

**Charity trustee declaration**

|  |  |
| --- | --- |
| **Trustee Name** |  |
| **Signature** |  |
| **Date** (DD/MM/YYYY) |  |

**Please add details of any other charity trusteeships, governorships or company directorships held by this trustee, Including charity number/company number. Please use an additional sheet where necessary.**

|  |  |  |
| --- | --- | --- |
| **Organisation name** | **Role in organisation** | **Charity/Company Number** |
|  |  |  |
|  |  |  |
|  |  |  |